



whisperinghooperanch  
FOUNDATION

## Prospective Volunteer Guide



"Snowflakes melt alone - but together they can be traffic stoppers!

Teamwork allows common people to attain uncommon results.

Some people want it to happen, some wish it to happen, others make it happen.

Volunteers aren't paid, not because they are worthless, but because they are priceless."

- Anonymous

# Volunteer Opportunities

All training will be provided as needed.

## CAMPS & RETREATS

**Arts & Crafts** – Assist where needed with arts & crafts activities. Must be patient and sensitive to the needs of our special guests. A healthy imagination and creativity are helpful.

**Recreation & Movement** – Help facilitate games such as basketball, soccer, volleyball, and lawn games. Requires physical ability and energy to participate in coaching and playing. Must have patience and enjoy working with people.

**Arena Riding** – Help facilitate riding for guests by serving as a side walker or horse lead. Requires physical strength to support riders. Must have experience working with horses and patience.

**Nature Guide** – Guide guests on a nature walk while sharing fun facts about the flora, fauna and insects that inhabit the area. Must enjoy working with people and be comfortable speaking in front of guests. Having related knowledge is a plus.

**Ceremonies & Performances** – Assist with and/or participate in skits, puppet shows, or other on-stage activities. Must enjoy working with people and be comfortable on stage in front of guests.

**Campfire Activities** – Share your musical talents with our guests by leading campfire songs. Must be able to sing or play a musical instrument.

## RANCH FACILITIES & GROUNDS MAINTENANCE

**Animal Care** – Help to provide safe, clean and healthy environments for our animal residents by cleaning habitats and interacting with them. Must enjoy working outdoors with animals.

**Construction/Maintenance** – Help maintain and improve the Ranch property by sharing your basic carpentry, electrical or plumbing skills. Experience working in above areas a plus, but not necessary.

**Landscaping/Clean Up** – Help keep the ranch grounds safe and beautiful by assisting with basic landscaping duties such as raking, planting, irrigation and clean up ground fuel for forest fires. Must have physical ability and enjoy working outdoors.

## **CAMP SERVICES**

**Clerical** – Assist with basic office tasks such as answering phones, filing and mailings in the Scottsdale administrative office. Previous office experience a plus but not required.

**Special Events & Fundraisers** – Assist with set up/break down, guest check-in, food service, etc. No experience necessary.

**Photography** – Capture the essence of the Ranch in photos during camps, retreats and special events. Must have camera (digital preferred).

If you are interested in one of the areas above, or have ideas about other ways to contribute your time and talents to Whispering Hope Ranch, please complete and return the following application/releases. We look forward to hearing from you!

Whispering Hope Ranch Foundation  
9045 E. Pima Center Pkwy  
Scottsdale, AZ 85258  
Phone: (602) 266 2216  
Fax: (602) 266 2219  
Email: [whrf@whisperinghoperanch.org](mailto:whrf@whisperinghoperanch.org)



whisperinghope  
ranch  
FOUNDATION

**Volunteer Application**  
Administrative Office  
9045 E. Pima Center Pkwy  
Scottsdale, AZ 85258  
P (602) 266-2216 F (602) 266-2219

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ MI \_\_\_\_\_

Social Security Number \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Birth Date \_\_\_\_\_ Gender (M) \_\_\_ (F)\_\_\_

Drivers License Number \_\_\_\_\_ State \_\_\_\_\_ Exp Date \_\_\_\_\_

Current Address	Permanent Address (if different)
Address	Address
City State Zip	City State Zip
Home Phone	Home Phone
Cell Phone	Cell Phone
E-mail	E-mail

Current Employer \_\_\_\_\_

Supervisor \_\_\_\_\_ Phone Number \_\_\_\_\_

Date Employed \_\_\_\_\_ Position \_\_\_\_\_

Description of Duties \_\_\_\_\_

Permission to Contact Company  Yes  No

Previous Employer \_\_\_\_\_

Supervisor \_\_\_\_\_ Phone Number \_\_\_\_\_

Date Employed \_\_\_\_\_ Position \_\_\_\_\_

Description of Duties \_\_\_\_\_

Permission to Contact Company  Yes  No

**VOLUNTEER EXPERIENCE:**

Company/Org \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Volunteer Position \_\_\_\_\_

Supervisor \_\_\_\_\_ From \_\_\_\_\_ To \_\_\_\_\_

Description of Duties \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Permission to Contact Company/Org  Yes  No

Company/Org \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Volunteer Position \_\_\_\_\_

Supervisor \_\_\_\_\_ From \_\_\_\_\_ To \_\_\_\_\_

Description of Duties \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Permission to Contact Company/Org  Yes  No

Company/Org \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Volunteer Position \_\_\_\_\_

Supervisor \_\_\_\_\_ From \_\_\_\_\_ To \_\_\_\_\_

Description of Duties \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Permission to Contact Company/Org  Yes  No

**PERSONAL REFERENCES (3 References Required)**

Name \_\_\_\_\_ Relationship \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ How long have you known this person? \_\_\_\_\_

Name \_\_\_\_\_ Relationship \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ How long have you known this person? \_\_\_\_\_

Name \_\_\_\_\_ Relationship \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ How long have you known this person? \_\_\_\_\_

I CERTIFY that the above answers are true and complete to the best of my knowledge. I authorize Whispering Hope Ranch Foundation, to investigate any statement contained in this application as necessary. In the event that I volunteer at Whispering Hope Ranch, I understand that I am required to abide by all rules, regulations and policies pertaining to volunteerism at Whispering Hope Ranch Foundation.

Signature \_\_\_\_\_ Date \_\_\_\_\_

## VOLUNTEER INTERESTS

Volunteers play a special role at Whispering Hope Ranch. With the help of caring, dedicated people we are able to continually expand and improve our programs, enabling us as a team to touch the lives of so many, both human and animal. Please check the areas you are interested in volunteering and describe your experience in that area or any related special skills that would be beneficial to WHRF camp programs.

### Camp Activities

- Arts and crafts       Recreation & Movement       Arena Riding  
 Nature Guide       Ceremonies/ Performances       Campfire Activities/Musical

Experience \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Do you have experience interacting with special needs individuals?  Yes     No

Describe experience \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### Animal Care/Facilities

- Animal Care       Landscaping/Clean-up  
 Construction/Maintenance

Experience \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### Camp Services

- Clerical       Photographer  
 Special Events/Fundraisers

Experience \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Days and times you are available: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**PHOTO RELEASE**

I consent to and authorize the use and reproduction by Whispering Hope Ranch Foundation (“WHRF”) of any and all photographs and any other audio-visual materials taken of me and/or my child(ren)/ward for promotional material, educational activities, exhibitions or for any other use for the benefit of the program. I hereby waive any claim for remuneration for any WHRF of my and/or my child’s(ren’s)/ward’s likeness.

Volunteer Name \_\_\_\_\_  
(please print)

Signature (parent, guardian, if minor(s)) \_\_\_\_\_ Date \_\_\_\_\_

Name of Minor(s) if applicable \_\_\_\_\_  
(please print)

\_\_\_\_\_  
(please print)

I DO NOT CONSENT TO THE PHOTO RELEASE.

**LIABILITY RELEASE**

I hereby request Whispering Hope Ranch Foundation (“WHRF”) to grant me access to the premises and facilities of Whispering Hope Ranch (“WHR”), near Payson, Arizona. In consideration of, and as a condition to WHRF granting me this privilege, I, as an individual and/or as a parent, custodian and/or legal guardian of a minor child(ren) (“child(ren)/ward”), agree that:

1. The privilege of access is granted only to me and my child(ren)/ward;
2. I assume all risks of personal injury and/or injury to property inherent in visiting WHR, which is located in a wilderness area and which houses domesticated and undomesticated animals;
3. I release and hold WHRF and WHR harmless and waive any claim against them for any accident or injury to me and/or my child(ren)/ward and/or our property occurring on WHR premises;
4. I agree to pay all medical expenses incurred for myself and/or my child(ren)/ward arising out of any accident or injury occurring on WHR premises
5. I agree not to file suit or make any claim against WHR and/or WHRF.
6. This release extends to all officers, directors, employees, servants, agents and assigns of WHRF.
7. I agree that this release applies to me, my child(ren)/ward, my family and any others who may want to assert a claim for accident or injury occurring while visiting WHR.
8. I am aware of the inherent risks associated with equine activities, and am willing and able to accept full responsibility for my and/or my child’s(ren’s)/ward’s safety and welfare and release WHRF and/or WHR from liability.
9. I agree that Arizona law applies to this consent and it is to be interpreted in favor of releasing WHR and WHRF from liability.

Volunteer Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Parent/Guardian/Custodian of: \_\_\_\_\_

\_\_\_\_\_

Printed Name(s) Child(ren)/Ward(s)

## BACKGROUND INFORMATION

Volunteer applications are considered without regard to race, color, religion, sex, national origin, age, marital or veteran status, or the presence of a non-related medical condition or handicap. **Background checks are conducted on all Whispering Hope Ranch Foundation volunteer applicants. A Request, Authorization, Consent and Release For Background Information form must be signed and returned with this application.**

Have you ever had any license, certificate or employment suspended, revoked, terminated, or adversely affected?  
 Yes  No

Have you ever been convicted of or charged with a felony or misdemeanor:  Yes  No

If yes, please explain details in full, including dates, details of offense(s) charged, jurisdiction and disposition of case: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## FIRST AID AND EMERGENCY MEDICAL TREATMENT

I recognize that there may be occasions where I may be in need of first aid or emergency medical treatment as a result of an accident, illness, or other health condition or injury while volunteering at Whispering Hope Ranch. I, the undersigned, do hereby give permission for Whispering Hope Ranch Foundation and its designated representatives to seek and secure any needed medical attention or treatment for me, including emergency transport and/or hospitalization, if in the representative's opinion such need arises. I give permission for attending physician(s) and other medical personnel to administer any needed medical treatment. This provision will only be invoked if the person below is unable to be reached.

### Emergency Contacts

Name \_\_\_\_\_ Phone Number \_\_\_\_\_

Alternate Contact Name \_\_\_\_\_ Phone Number \_\_\_\_\_

Medical Doctor \_\_\_\_\_ Phone Number \_\_\_\_\_

### Insurance Information

Carrier \_\_\_\_\_ Phone Number \_\_\_\_\_

Policy Holder Name \_\_\_\_\_ Policy Number \_\_\_\_\_

Volunteer Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_  
(please print)

I DO NOT GIVE MY CONSENT FOR FIRST AID OR EMERGENCY MEDICAL TREATMENT AS A RESULT OF AN ACCIDENT, ILLNESS, OR OTHER HEALTH CONDITION OR INJURY WHILE VOLUNTEERING AT WHISPERING HOPE RANCH.

Non-Consent Signature: \_\_\_\_\_

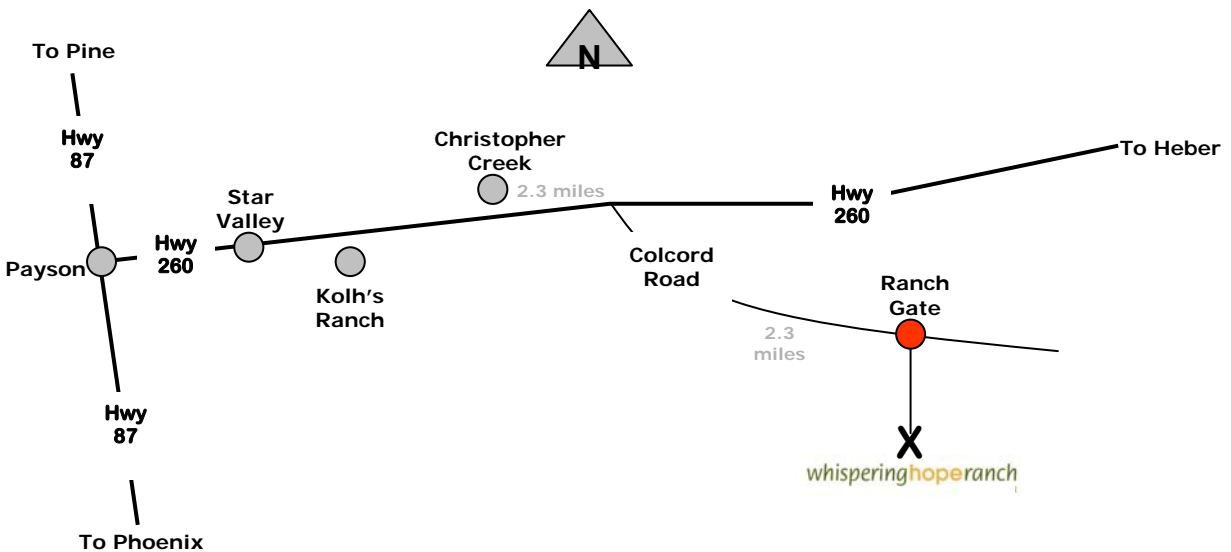
Date \_\_\_\_\_

## **DISCLOSURE**

Due to the special population served at Whispering Hope Ranch and as part of our volunteer application process, WHRF may obtain background reports from and prepared by IntelliCorp. The report may consist of contacting all listed prior employers and volunteer organizations to verify your employment and volunteer history. It may also include, but not be limited to, criminal history reports and driving history records. Under the provisions of the Fair Credit Reporting Act (15 USC at 1681-1681u) as amended, before we can seek such reports, we must have your written permission to obtain the information. You have the right, upon written request, to a complete and accurate disclosure of the nature and scope of the investigation. You are also entitled to a copy of your *Rights Under the Fair Credit Reporting Act*.



## Driving Directions To Whispering Hope Ranch



**From Phoenix Metro Area:** Travel north on Hwy 87 to Payson. Turn right (east) on to Hwy 260. Travel approximately 25 miles to Colcord Road (2.3 miles past the second Christopher Creek exit). Turn right onto Colcord Road. Travel 2.3 miles on Colcord Road. Turn right into the gate of Whispering Hope Ranch.

### **From Tucson:**

Travel on I-10 West toward Phoenix. Merge onto US-60 East toward Mesa/Globe. Take the AZ101 Loop North, Exit 176B. Take the AZ202 Loop East, Exit 51. Take the AZ87/Country Club Exit 13 toward Payson, approximately 80 miles. After entering Payson, turn right at the main intersection onto Highway 260 East. Travel approximately 25 miles to Colcord Road (2.3 miles past the second Christopher Creek exit). Turn right onto Colcord Road. Travel 2.3 miles on Colcord Road. Turn right into the gate of Whispering Hope Ranch.

### **From Flagstaff:**

Travel south on I-17. Take the AZ260 exit, Exit 287, toward AZ89A toward Cottonwood/Payson. Turn left onto Finley Flats Road/AZ260/AZ279. Continue to follow AZ260 to AZ87 and turn right toward Payson. After entering Payson, turn left onto AZ260 East toward Showlow. Travel approximately 25 miles to Colcord Road (2.3 miles past the second Christopher Creek exit). Turn right onto Colcord Road. Travel 2.3 miles on Colcord Road. Turn right into the gate of Whispering Hope Ranch.